



Facility

Name: *Creative Kids Childcare Center* **License Number:** *130470*
Address: *241 Paseo de Onate, Espanola, NM 87532*
Phone: *5057477090* **Fax:** **E-mail:** *creativekidsc@gmail.com*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *10/16/2017* **Expiration Date:** *10/15/2018*

Capacity

Over Age 2: *41* **Under Age 2:** *2* **Night Care:** *0* **Playground:** *25*
Square Footage: *0*

Census

Over 2: *31* **Under 2:** *0*

Classrooms

Number of Classrooms: *3*

Days and Hours of Operation

Monday <i>7:15 AM - 5:45 PM</i>	Tuesday <i>7:15 AM - 5:45 PM</i>	Wednesday <i>7:15 AM - 5:45 PM</i>	Thursday <i>7:15 AM - 5:45 PM</i>	Friday <i>7:15 AM - 5:45 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *08/27/2018* **Time In:** *1:07 PM* **Time Out:** *2:35 AM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (continued)**8.16.2.21 C Incident Reporting Requirements**

Compliance

Administrative Requirements**8.16.2.22 A Administrative Records****Non-compliance**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current child care regulations, current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health, guidance policy. Notifiable diseases form was corrected on site.

Corrective Action Plan

The center will post the missing item.

Regulation: 8.16.2.22.A.

Date to be Completed: 09/26/2018

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records**Non-compliance**

Of the 4 children's records reviewed, 9 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 09/26/2018

Of the 9 children's records reviewed, 2 does/do not have any personal or emergency information on file. See the Children's Records 8.16.2.22 form for the name of any child needing a complete record.

Corrective Action Plan

Parents will be advised to complete all required information. The center will review enrollment procedures to ensure complete personal and emergency information is on file before a child is admitted.

Regulation: 8.16.2.22.E.1.

Date to be Completed: 09/26/2018

Administrative Requirements (continued)**8.16.2.22 F Personnel Records****Non-compliance**

The center failed to have 1 out of 9 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.

Regulation: 8.16.2.22.F.1.f.

Date to be Completed: 09/26/2018

From the review of staff records, it was determined that 1 out of 9 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 09/26/2018

From the review of staff records, it was determined that 1 out of 9 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will obtain documentation of a background check.

Regulation: 8.16.2.22.F.1.e.

Date to be Completed: 09/26/2018

8.16.2.22 G Personnel Handbook**Compliance****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Non-compliance**

In the absence of the director, the center does not have a notice posted naming the person designated to be in charge.

Corrective Action Plan

In the director's absence, a person will be assigned to be in charge and a notice to that effect will be posted.

Regulation: 8.16.2.23.A.8.

Date to be Completed: 09/26/2018

8.16.2.23 B Staff Qualifications and Training**Compliance**

Personnel & Staffing (continued)

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *N/A*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *N/A*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *N/A*

8.16.2.24 L Field Trips *Compliance*

Food Service

8.16.2.25 B Meals and Snacks *Compliance*

8.16.2.25 C Menus *Compliance*

8.16.2.25 D Kitchens *Compliance*

8.16.2.25 E Meal Times *Compliance*

Health & Safety Requirements

8.16.2.26 A Hygiene *Compliance*

8.16.2.26 B First Aid Requirements *Compliance*

8.16.2.26 C Medication *N/A*

8.16.2.27 A-D Illness Requirements for Centers *Compliance*

8.16.2.28 A-H Transportation Requirements for Centers *N/A*

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The garbage/refuse receptacle being used in the Pre-K bathroom does not have a tight fitting lid. [].

Corrective Action Plan

The garbage can(s) will be replaced.

Regulation: 8.16.2.29.A.3.

Date to be Completed: 09/26/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Non-compliance

Electrical outlets within reach of children in the 4 year old room are not safety outlets and they do not have protective covers. Was corrected on site.

Corrective Action Plan

Protective covers will be added.

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 09/26/2018

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

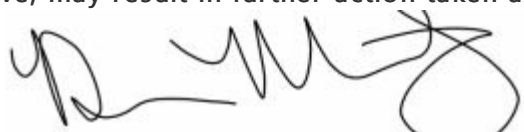
N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Diana Martinez



Facility Representative: Kim Martinez